

# Fulbright NEXUS Visiting Scholar Program

## Public Policy Research Grants Available for 2011-2012

### 1. Learn requirements for submitting an application

Before you begin the online application you must contact the Fulbright Program Office in your country of application. You must consult the Fulbright Program Office to ensure you are eligible to apply. The Office will supply you with the Web link to the online application site. Consult the U.S. Department of State's Fulbright Web site for the appropriate office: <http://fulbright.state.gov/fulbright/fulbrightcommunity/fulbright-commissions>.

### 2. Record user ID and password in a safe place

The email address you use to register for the Fulbright Nexus Visiting Scholar application is your user ID. Be advised that you must complete your application registration within 24 hours of receiving the application notification message (your temporary password will expire after 24 hours). When you create your user account for the online application by completing the registration you also create your own password. Keep this information in a safe place. You may log in and out of the online application as frequently as you need to. While you cannot change your user ID for the application, if necessary, you can change your password by clicking on 'Update My Account' at the top of the application Home page.

Create your online account and access your online application here: <http://apply.embarkrelease.com/student/fulbright/scholars/30/> (Test)

### 3. Complete the online application

**NOTE:** It is recommended that you print out the application instructions to follow as you complete the application.

You do not need to complete the application in one session. You can re-enter the application any time and edit it. Please remember to save your work frequently. However, once you submit your application you can **no longer** make any changes to the application. If you find significant errors or omissions, immediately contact the appropriate Fulbright Program Office so your application can be released back to you for corrections.

**The application deadline for the Fulbright NEXUS Scholar Program is Monday, November 15, 2010.**

## THE FULBRIGHT PROGRAM

The flagship international educational exchange program sponsored by the U.S. government, widely known as the Fulbright Program, is designed to increase mutual understanding between the people of the United States and those of other countries. With this goal as a starting point, the Fulbright Program has provided more than 300,000 participants—chosen for their leadership potential—with the opportunity to observe each other's political, economic and cultural institutions, exchange ideas and embark on joint ventures of importance to the general welfare of the world's inhabitants.

The Fulbright Program aims to provide educational exchange experiences to a maximum number of individuals not previously afforded such an opportunity. The experience should be of intrinsic

value to the scholar, the recipient's home institution, its faculty and its students, as well as to the U.S. host institution. Fulbright Scholars serve as cultural ambassadors and should be prepared to speak about their countries, cultures and research to academic and community groups.

The Fulbright Program was established in 1946 under legislation introduced by former Senator J. William Fulbright of Arkansas. The Fulbright Program is administered by the Bureau of Educational and Cultural Affairs of the United States Department of State.

Since the establishment of the Program, 46,800 Fulbright Visiting Scholars have conducted research or taught in U.S. universities, and more than 45,200 Fulbright U.S. Scholars have engaged in similar activities abroad. The Fulbright Program awards approximately 800 grants to Visiting Scholars each year. Currently, the Program operates in approximately 155 countries worldwide.

The primary source of funding for the Fulbright Program is an annual appropriation made by the United States Congress to the Department of State. Participating governments and host institutions in foreign countries and in the United States also contribute financially through cost-sharing and indirect support, such as salary supplements, tuition waivers and university housing.

**The J. William Fulbright Foreign Scholarship Board (FSB)**, composed of 12 educational and public leaders appointed by the President of the United States, formulates policy for the administration of the Program, establishes criteria for the selection of candidates and approves candidates nominated for awards.

**The United States Department of State, Bureau of Educational and Cultural Affairs**, develops policies to assure fulfillment of the purposes of the Program and administers it with the assistance of binational educational commissions and foundations in some 50 countries that have executive agreements with the United States for continuing exchange programs, United States embassies in 90 other countries and a number of cooperating agencies in the United States.

**Binational commissions and foundations** propose the annual program plan for exchanges, in consultation with participating universities and organizations in the host country. They also screen, interview, and recommend to the FSB qualified candidates for student and faculty grants under their exchange programs. In a country without a commission or foundation, the Public Affairs Section of the U.S. Embassy develops the program and supervises it locally.

**The Council for International Exchange of Scholars (CIES)**, under a cooperative agreement with the Department of State, administers the Fulbright Scholar Program for faculty and professionals. CIES is a division of the Institute of International Education (IIE) and has close working relationships with the major disciplinary bodies in the humanities, social sciences and natural sciences. During the terms of their grants in the United States, Fulbright lecturers and researchers are assisted by CIES.

**Council for International Exchange of Scholars**  
3007 Tilden Street, NW, Suite 5L, Washington, DC 20008-3009  
Web site: [www.iie.org/cies](http://www.iie.org/cies) • E-mail: [fulbrightnexus@iie.org](mailto:fulbrightnexus@iie.org)

# FULBRIGHT NEXUS PROGRAM AND GENERAL INFORMATION

## Overview of the Fulbright NEXUS Scholar Program

The Fulbright Regional Network for Applied Research (NEXUS) Program will link faculty, applied researchers and public policy professionals across the Western Hemisphere through international exchanges and seminars, allowing grantees to spend up to one year engaged in collaborative thinking, analysis, problem-solving and multi-disciplinary research in one of three inter-related areas:

- **Science, technology and innovation;**
- **Entrepreneurship; and**
- **Sustainable energy**

Fulbright NEXUS Scholars will conduct individual and team-based research projects, integrating perspectives from multisectoral stakeholders, to generate knowledge-based, policy-oriented solutions and implementation models at the national and regional levels.

## ELIGIBILITY

Up to 20 individuals will be chosen for this new program. Approximately one-third of Fulbright NEXUS grantees will be selected from the United States. Approximately two-thirds of the grantees will originate from Western Hemisphere countries other than the United States.

Participants may be early or mid-career academics, applied researchers and/or professionals with research experience in the public, non-profit, or private sector. A Ph.D. or equivalent professional/terminal degree is preferred, but is not required. Candidates with a master's degree are required to have a minimum of five years research experience.

## PROGRAM ACTIVITIES

Between May 2011 and April 2012, grantees will be expected to:

- Participate in two seminar meetings across the region with the group-at-large.
- Complete a two to three month research exchange visit to the United States, or, for U.S. grantees, complete a research exchange visit to another Western Hemisphere nation.
- Maintain intellectual collaboration with fellow NEXUS grantees in program thematic areas.
- Participate in a final plenary seminar (April 2012) to share the results of individual and collaborative research, and discuss the national and regional implications of findings, along with project implementation models.

## ABOUT YOUR PROPOSAL

Research proposals with the potential to make a significant impact on *public policy* are especially welcome. You are encouraged to present projects that use regional development as a catalyst to improve the quality of life for local communities and regions across the Western Hemisphere. At its core, your proposal should focus on how to build realistic implementation models that involve stakeholders across various sectors. More details are posted at [www.iie.org/cies](http://www.iie.org/cies).

## NATURE OF GRANTS

Fulbright NEXUS awards will include travel and research funding in the amount of \$30,000 for grantees only. This allowance is intended to support travel to all program meetings, travel and maintenance for the exchange visit, research materials and assistance. Accommodations and

meals for program seminar meetings will be covered separately. Grants will also include limited accident and sickness benefits. Grants lengths should be a minimum of two months, not to exceed three months.

Fulbright NEXUS Visiting Scholars will enter the U.S. on J-1 Exchange Visitor Visas issued under the sponsorship of the U.S. Department of State Exchange Visitor Program G-1-00005.

A grant may be revoked, terminated, or suspended. Grounds for revocation or termination include, but are not limited to: (1) violation of any law of the United States or the home country; (2) any act likely to give offense to the United States; (3) failure to observe satisfactory academic or professional standards; (4) physical or mental incapacitation; (5) engaging in any unauthorized income-producing activity; (6) failure to comply with the grant's terms and conditions; (7) material misrepresentation made by any grantee in the application form or grant document; (8) conduct which may have the effect of bringing the U.S. Department of State or the Fulbright Program into disrepute; and (9) violation of the policies of the J. William Fulbright Foreign Scholarship Board (FSB).

A grant may be suspended if (1) the grantee ceases to carry out the project or academic program during the grant period or (2) the grantee leaves the United States for more than two weeks without authorization of the Fulbright Commission/U.S. Embassy or supervising agency.

## **ELIGIBILITY REQUIREMENTS FOR VISITING SCHOLAR APPLICANTS**

You must possess **all** of the following qualifications in order to be eligible unless specific exemptions are stated by the Fulbright Commission or Public Affairs Section of the U.S. Embassy (hereafter called "Fulbright organization") in the country from which you are applying.

- **Citizenship or permanent resident status qualifying you to hold a valid passport issued in the country in which the application is made.** Persons selected for a Fulbright grant will be required to submit a copy of their passport data page to the Fulbright organization. Persons applying for or holding permanent residence in the United States are not eligible. Persons who are citizens of both a partner country and the United States are also ineligible. Fulbright Scholars enter the United States on an Exchange Visitor (J-1) visa under a U.S. Department of State program and are subject to the two-year home-country residency requirement associated with the J-1 visa. **NOTE:** Scholars who have held J visas with sponsorship of more than six months are not eligible to reenter as J-1 researchers or lecturers for 12 months following the program sponsorship end date. In addition, scholars who have previously held a J visa in the professor or research scholar category are not eligible for sponsorship again in those two categories for a period of 24 months following the program sponsorship end date.
- **A Ph.D. or equivalent professional/terminal degree is preferred, but is not required.** Candidates with a master's degree are required to have a minimum of five years research experience.
- **Preference will be given to early or mid-career academics, applied researchers and/or professionals with research experience in the public, non-profit, or private sector.**
- **A detailed project statement of proposed activity at a U.S. institution.** The proposed project should contribute to the overall Fulbright NEXUS theme. Applicants are encouraged to present projects that use regional development as a catalyst to improve the quality of life for local communities and regions across the Western Hemisphere. At

its core, your proposal should focus on how to build realistic implementation models that involve stakeholders across various sectors.

- **Applicants will be expected to identify two to three local stakeholders from a range of sectors** (ie. NGO's, government, private industries) that have a demonstrated commitment to the application of the proposed research projects as potential model solutions to real life challenges.
- **Proficiency in English appropriate to the proposed research project to be carried out in the United States.** You may be required to take an English proficiency examination at the U.S. Embassy.
- **Sound physical and mental health.** Those selected for a Fulbright NEXUS grant are required to submit a Medical History and Examination Report before their grants can be finalized.

**In addition you should note the following conditions affecting review and selection of candidates:**

- Applicants will be considered without regard to race, religion, sex, age, and/or physical impairment.
- Preference is given to those without recent experience in the United States.
- Applicants who have previously received a scholar grant under the Fulbright Program of more than two months are ineligible to apply for another grant within five years from the date of termination of the previous grant, unless an exception has been granted.
- Applicants should be representative and responsible citizens who can contribute to a full and fair picture of the culture of their own countries and thereby contribute to understanding between the people of the United States and their country. They should also demonstrate the cross-cultural sensitivity and flexibility needed to adjust successfully to life in the United States.

**APPLICATION AND REVIEW PROCESS**

- You must submit your application by the deadline set by the Fulbright organization in your country of application.
- Initial screening and endorsement of a scholar's application are done by the Fulbright organization in your country of application.
- The application is then forwarded to CIES and the U.S. Department of State by the Fulbright organization in your country of application. Final selection for all grants is made by the J. William Fulbright Foreign Scholarship Board.
- You will be notified by the Fulbright organization in your country of application if you are selected for the Fulbright NEXUS program, based on the timeline set by that organization. Before a grant can be confirmed, a Medical History and Examination Report are required and will be reviewed by appropriate personnel.
- It is the policy of the J. William Fulbright Foreign Scholarship Board not to give to individual applicants, to others inquiring on their behalf, or to the public generally, the specific reasons for selection or non-selection of applicants for awards under the program, to the extent not required to do so as a matter of law.

**ARRANGEMENTS FOR AFFILIATION WITH A U.S. HOST INSTITUTION**

All Fulbright NEXUS participants are required to complete a two to three month research exchange visit. Fulbright NEXUS Visiting Scholars should have a formal affiliation at a U.S. University or research institution. In many cases, applicants are in contact with colleagues at U.S. institutions and have made preliminary plans for their own placements by securing a letter of invitation from the prospective host institution. However, if you are unable to make these preliminary contacts, you are strongly encouraged to identify three institutions that have appropriate facilities for the kind of project you wish to undertake and faculty members specializing in your research interests. Please indicate the rationale for your preferences.

When determining which institutions to include on your preferred list, do not limit yourself to only large research institutes and the most well-known U.S. universities. Consider listing other institutions such as community colleges, regional universities or Minority-Serving Institutions (which include Historically Black Colleges and Universities, Hispanic-Serving Institutions and Tribal Colleges and Universities). These institutions are often engaged in many dynamic areas of research. Though many U.S. institutions may not have an international reputation, they often do have appropriate facilities for scholars to conduct research. Scholars placed in these smaller and less well-known institutions often are given greater attention than their colleagues who are affiliated with larger and more well-known universities.

If you have studied previously in the United States, you should avoid seeking affiliation at your U.S. alma mater/previous host institution. This is to ensure that you expand your contacts within the U.S. academic community.

The task of affiliation is substantially facilitated if you have a project that is clearly defined and well written, as prospective host institutions also want to be assured that you can conduct research in English.

## STEP ONE: PREPARING THE APPLICATION FORM

- **Planning ahead.** Advance planning will give you as much time as possible to put together a thoughtful and compelling application. Applicant review and final selection are based upon the actual application and accompanying materials. Your U.S. institutional affiliation will also be conducted based on the application and accompanying project statement.
- **Consulting with colleagues.** You are encouraged to consult with current or former Fulbright Scholars from your own country or the United States. Fulbright alumni and current participants can provide valuable guidance in formulating a competitive project statement.
- **At the time of application, you must submit the following:** application form; detailed project statement; curriculum vitae or resume; three reference letters; a list of identified stakeholders, and a letter of invitation, if applicable.
- **Carefully read instructions.** The instructions provided in these guidelines are to ensure correct completion of the application.
- **All items must be in English.** Any items received in Portuguese or Spanish, such as a letter of reference, must be accompanied by an English translation.
- **The entire application must be submitted online.** Use 10-point or larger font on all parts of the application.
- **You may not attach additional pages to answer application questions.** Responses to questions on the Fulbright NEXUS Visiting Scholar application must adhere to established character limits.
- **The application should be free of grammatical and spelling errors.** Proofread the entire application before submitting it.
- **Treat the application as a unitary whole, with all parts reinforcing the project statement.** The flow should be orderly: your capabilities should be listed in the application, further documented in the curriculum vitae and confirmed in the references. Use the project statement to make the parts interact by referring to items in the curriculum vitae or research bibliography. Without being redundant or simplistic, you should make it easier for the reviewer to find the key pieces of information you wish to convey.

### **Completing the Application Form: Preliminary Questions**

Please read the instructions carefully before completing each item.

#### **1. U.S. Permanent Residency**

- If you have or are applying for U.S. permanent residency, you are ineligible for the Fulbright Program.

#### **2. Home Country/Country Applying From**

- Country from which you are applying for a Fulbright Visiting Scholar Nexus grant. Verify citizenship requirements with the Fulbright Commission or U.S. Embassy in your country of application.

#### **3. Program**

- Select NEXUS Program.

#### 4. Category of Grant

- Please select RESEARCH from the drop down menu. Fulbright NEXUS grants are **RESEARCH** only.

**CLICK SAVE AND CONTINUE TO BEGIN THE APPLICATION.**

## **STEP TWO: APPLICATION FORM**

### **Online Application Instructions**

#### **1. Home Country/Country Applying from**

- This will auto-populate from the selection you made during your application registration.

#### **2. Program**

- This will auto-populate from the selection you made during your application registration.

#### **3. Special award name**

- **NOTE:** Please **skip** this item as it is not applicable to the Fulbright NEXUS Visiting Scholar program. Please skip and proceed to item 4.

#### **4. Category of Grant**

- **RESEARCH**-This will auto-populate from the selection you made during your application registration.

#### **5. Title**

- Select the most appropriate title from the drop down menu.

#### **6. Family Name, First Name, Middle Name**

- **Enter your name exactly as it appears on your passport.** This spelling will be used on all documents related to your grant and immigration paperwork.

#### **7. Gender**

- Select your gender from the drop down menu.

#### **8. Country of Citizenship**

- Select the country in which you hold primary citizenship from the drop-down menu. **Verify citizenship requirements with the Fulbright Commission or U.S. Embassy in your country of application.**

#### **9. Country of Legal Residence**

- Select the country in which you legally reside from the drop down menu.



#### 10. U.S. Permanent Residency

- This will auto-populate from the selection you made during your application registration and cannot be changed. Applicants who have U.S. permanent residency status or are seeking it are ineligible for the Fulbright NEXUS Visiting Scholar program.

#### 11. Date of Birth (Month/Day/Year)

- Select the birth month, day and year from the drop down menus.

#### 12. City/Country of Birth

- Enter your city of birth in English.
- Select your country of birth from the drop down menu.

#### 13. Current Position and Start Date, Department/Office, Institution

- Select your current position title from the drop down menu. If you can not find your position title, please select 'Other' from the drop down menu and type your title in the text box in English.
- List the name of your institution, department or office, city, and province/state **in English**.
- If you are an independent scholar or currently unemployed please click the 'Independent scholar/Unaffiliated' box and enter your residence address.

#### 14. Academic Credentials

- State the degree earned and its equivalency in English (Ph.D., Doctorate, Masters, etc.). Include only your highest terminal degree(s) here. You may include a maximum of three academic credentials.
- Enter the Institution name where you obtained the degree.
- Select country, discipline, name of diploma/degree, date received from the drop down menus.

#### 15. Significant Professional Accomplishments and Publications

- Professional accomplishments may include teaching and research awards, compositions and exhibitions, etc.
- Do not write "See curriculum vitae." List accomplishments and publications as instructed below.
- List up to three principal publications with the title, publication date and publisher's name. (A complete listing of all publications should be included in your curriculum vitae.) Use the following format for bibliographic citation and distinguish between books and articles: for books, give title (underlined), publisher and date; for articles, give title (in quotation marks), journal or collection (underlined) and date.
- Limit your list to a maximum of five accomplishments and publications that can be listed within the space provided.
- 700 character limit, use Roman characters only.
- For space consideration, separate each item with a semicolon or number rather than beginning a new line; avoid using hard returns in your response.

#### 16. Previous Fulbright Scholar Grant(s)

- Include only Fulbright Scholar grants awarded through CIES (e.g. Visiting Fulbright Scholar Program). If you have received any other award through the Fulbright Program (such as Fulbright Student or Fulbright-Hays grants), include this experience in '**Professional Travel 20**' below. Please also see the Notes on Eligibility regarding previous Fulbright grants.

### **17. Project Title**

- The project title should succinctly describe the focus of the award activity and relate to one of the three NEXUS program themes: 1) Science, Technology and Innovation; 2) Entrepreneurship; and 3) Sustainable Energy.
- Maximum 160 characters.

### **18. Summary of Project Statement**

- In a few sentences, provide a concise overview that easily allows non-specialists to appreciate the significance of the project and any potential contributions to the field.
- 700 character limit, use Roman characters only.
- This abstract is meant to serve as a *brief summary* of the more detailed project statement.

### **19. Proposed Program Length and Dates**

- Research exchange visits to the United States must be **two to three months** in length.
- The Fulbright NEXUS program will begin in May 2011 and conclude in April 2012. All Fulbright NEXUS Scholars must participate in the first, mid, and final seminars.
- Duration and dates of award must be compatible with the Fulbright NEXUS program.
- Indicate as precisely as possible the period during which you intend to carry out your proposed program in the United States. It is recommended that you plan your program during the U.S. academic year (generally September through April), when your U.S. colleagues are more likely to be available.
- **All research visits should be completed prior to April 2012.**

### **20. Major Academic Discipline**

- Select one discipline from the drop down menu that best describes your Fulbright NEXUS project. Applicants should have particular expertise in one of the three NEXUS themes: 1) Science, Technology and Innovation; 2) Entrepreneurship; and 3) Sustainable Energy.

### **21. Specialization(s)**

- List subfields within the broad academic discipline in which you specialize (for example, environmental law, energy security, social entrepreneurship, green energy, emergency preparedness, etc).

### **22. State Department Field of Study and Primary Specialization**

- Select the most appropriate field of study and specialization from the drop down menus

### **23. Professional Travel and/or Residence Abroad During the Last Five Years**

- List the most relevant professional travel and/or residence abroad during the last five years.
- Be sure to include residence in the United States during the last five years. If you entered the United States on a J visa, please indicate the J category (professor, research scholar, student, specialist, short-term scholar, etc.) and provide copies of your previous DS-2019, if available.

### **24. Professional Memberships**

- List the four most relevant cultural, educational, and professional organizations that you belong to.

#### **25. Identification of Referees**

- Applicants must provide the names and contact information of three persons from whom they have requested a letter of reference.
- See “Reference” below for more detailed information.
- References must be completed in English.
- In addition to providing this information in item 25, applicants will need to either complete **STEP FOUR** of the application to request electronic recommendation letters, or they will need to upload their reference letters as PDF documents to **page 13** of the application.

#### **Self-Assessment of English Proficiency**

- Indicate your personal assessment of your level of competence in English.
- An English proficiency test may be conducted by the Fulbright organization representative if you are from a non-English-speaking country. The results of this test should be attached to the application by the Fulbright organization.

#### **27. Preferred Host Institution(s)**

- If you have already made arrangements with a U.S. host institution, you must attach a copy of your letter of invitation to your application on **page eight** of the application (**Letter of Invitation**). Non-academic affiliations, while sometimes possible, require additional review and approval is not always granted.
- If you are expecting a letter of invitation that has not yet arrived, note the date you expect it to arrive. Upon receipt, forward the invitation to your local Fulbright organization immediately.
- If you are proposing affiliation with more than one institution, please justify and indicate the approximate length of time needed at each.
- If arrangements for an appointment or affiliation have not been confirmed, list any preferences you have in order of priority including detailed reasons for your choice (for example, prior acquaintance or correspondence with a U.S. scholar; relevance of the U.S. scholar’s work to your own research; reputation of the academic department or research center). Your preferences will be followed, although no assurance can be given regarding placement at the institutions you suggest.
- If you cannot find the name of your preferred institution in the search menu, search for and selection ‘Other Affiliation’ then type in the institution’s name in the text box provided.

**PLEASE NOTE:** CIES can make assist with affiliation arrangements. Consult with your local Fulbright organization to request such assistance as needed.

#### **28. Home Mailing Address**

- Enter your Home mailing address.
- Select the country from the drop down menu.

#### **29. Emergency Contact Information**

- Enter contact information in the case of an emergency.
- Select the country from the drop down menu.

### 30. Marital Status

- Select the appropriate value from the drop down menu.

### 31. Dependents

- **NOTE:** Please **skip** this item as it is not applicable to the Fulbright NEXUS Visiting Scholar program. Please skip and proceed to item 32.

### 32. Alternate Funding

- Please list all non-Fulbright funding you expect to receive during your grant (sabbatical funding or other paid leave from your university, personal savings, etc.). Please list funding amounts in U.S. dollars and attach your supporting documentation/financial support statement in the document upload section.

### 33. Survey Question

- Please mark the check box and, if necessary, type in the text field how you learned about the Fulbright NEXUS Visiting Scholar Program.

### 34. Survey Question

- Please select from the drop down menu.

### 35. Survey Question

- Please select all that apply from the drop down menu.

### 36. Physical Impairment

- This information is gathered for statistical purposes and to ensure appropriate placement and accommodations. *The Fulbright Scholar Program does not discriminate on the basis of race, color, religion, sex, age, national origin or physical impairment.*

### Signature and Date

- Please type your name and current date in this section. This is your official application signature.

## STEP THREE: ATTACHMENTS

### APPLICATION PAGE 5: PROJECT STATEMENT

The project statement is the most important component of the Fulbright NEXUS application. Scholars with the most compelling, theoretically sound, well-written, feasible proposals are generally recommended for awards. Sometimes those with outstanding professional achievements assume that a brief, general project statement will be sufficient. It is not. All applications must include a project statement.

- The project statement must be the equivalent of 3 to 5 pages, single spaced, in 12-point or larger font size.
- The project statement should be submitted as a PDF attachment.

The project statement is your opportunity to explain your specific strengths as a candidate to reviewers and potential hosts. It must be persuasive and compelling. Below are some items to consider as you write. You may use headers and/or bullets to organize and convey key elements.

**Applicants should submit research proposals in one of the following NEXUS program themes:**

### **Science, Technology and Innovation**

Initiatives that:

- eradicate poverty and increase quality of life outcomes at all levels
- expand access to working capital for micro-entrepreneurs
- move ideas from laboratories to the marketplace in fields with regional reach such as energy security and efficiency, food production and food security, the environment, emergency preparedness
- contribute to better urban planning in the region through the development of “sustainable cities”, informed by best practices in urban planning, earthquake preparedness, green energy and environmental standards
- drive regional and local competitiveness
- expand access to education at all levels

### **Entrepreneurship**

Initiatives that:

- foster innovative market solutions to pressing social needs across the region
- become self-sustainable and replicable over time
- advance networks among stakeholders at various levels
- link markets to producers and consumers across the supply and distribution chain so that small producers reap the benefits of trade
- expand credit access to the unbanked through innovative approaches such as utilizing movable assets as collaterals and/or availability of secured transactions
- build upon a continuum of experiences, ranging from micro to mainstream to social entrepreneurship
- engage the private sector and civil society to advance labor and environmental standards, sharing best practices for standards and enforcement

### **Sustainable Energy**

Projects exploring:

- renewable and sustainable energy (hydro, wind, air, solar)
- energy poverty and energy security
- energy and environmental security
- energy industries as drivers of economic growth
- energy independence at regional, national and household levels
- energy innovation and indigenous sources of energy to decrease reliance on fossil fuels and carbon emissions
- energy infrastructure and regional integration as related to emergency preparedness (earthquakes, hurricanes, offshore drilling)
- research, development, deployment and dissemination of cleaner, cheaper and more efficient energy technologies to drive low carbon-economic growth

**All applicants should address:**

- The nature of the proposed project in terms of the NEXUS program themes and explain the relevance of the project to the overall program objectives.
- How you propose to conduct research (methodology, time frame).
- Why it is important; the public policy impact and practical significance of your research to the Western Hemisphere.
- How your research will advance understanding of regional development to improve quality of life in local communities and regions across the Western Hemisphere.
- How local stakeholders from a range of sectors (ie. NGO's, government, private industries) will be identified to collaborate as "program implementers" in your research.
- How you will integrate student and/or youth outreach in addition to the research agenda.
- Discuss the likely impact of your experience abroad; how you will contribute to the collaborative goals and objectives of the NEXUS program and how you will benefit from them.
- Your ability to perform collaborative research in a multidisciplinary team-based setting.
- Do not stress how a Fulbright grant will benefit you or your career. Remember that the program is intended to foster mutual understanding between cultures and nations.

**Research Project Statements should specifically describe:**

- What you will do. State clearly your objectives and methodology, if the research is quantitative or qualitative in nature.
- The academic and professional context of the project; include a bibliography (not exceeding 3 pages) referring to the leading works by others and the current state of the field.
- What teaching and professional experience prepared you for this work.
- Why the research needs to be done; what significance it holds for your discipline, your development, and the region as a whole.
- What research facilities and resources are found in the host country.
- How local, political or cultural issues may impact your work.
- How your results will be disseminated.
- Discuss any preparatory steps you have taken or will take before starting your grant. For example, if you plan to bring samples of plants, chemicals, etc., indicate that you have discussed your plans with the U.S. Embassy and your prospective host, if known, in order to determine what clearance and approval processes are needed.

**Previous Fulbright Scholar grantees should also address:**

- What accomplishments and contributions resulted from your earlier grant(s)
- How a second grant will build on your previous Fulbright experience
- What you will accomplish with a second grant

**APPLICATION PAGE 6: BIBLIOGRAPHY**

This requirement should be uploaded to page twelve: ADDITIONAL DOCUMENTATION.

- Submit a bibliography relevant to your proposed project.
- It should reflect the current state of research on the proposed topic.
- The bibliography should not exceed 3 pages.

### **APPLICATION PAGE 7: CURRICULUM VITAE/RESUME**

The application asks for similar information, but provides limited space for answers. In the curriculum vitae, you should expand upon these topics to present more completely your accomplishments.

- All applicants must include a tailored curriculum vitae or resume, with a detailed publications list.
- Cite publications fully, listing them chronologically from the most recent.
- Separate refereed from un-refereed publications.
- The maximum length of the CV is 6 pages.

**Note:** Copies of diplomas are not required.

### **APPLICATION PAGE 8: LETTER(S) OF INVITATION**

While a letter of invitation is not required, applicants should pre-arrange a formal affiliation to collaborate with colleagues at an institution in United States. Collaborations should be arranged with colleagues based on one of the three Fulbright NEXUS program themes: 1) Science, Technology and Innovation; 2) Entrepreneurship; and 3) Sustainable Energy.

Once a host is identified, write him/her directly. Include a copy of your curriculum vitae and a description of the activities you will want to pursue. If the contact agrees that there is a match between you and the host institution, you may request a letter of invitation from your contact.

**There are no specific requirements for invitation letters. The letter might include:**

- The activities for which you are being invited by the host.
- The period of time for which you are being invited.
- A description of the host's interest in the applicant's project and how it will benefit the host institution.

**Invitations submitted should follow these guidelines:**

- Letters of invitation should be typed on institutional letterhead and signed.
- Scanned copies should be attached in PDF format on page nine of the online application.
- If an invitation arrives after the application deadline, consult your CIES program officer.

**NOTE:** Beyond the required U.S. exchange experience, visiting grantees may propose to complete one additional exchange within the Western Hemisphere. Consult with the CIES Program Officer for more information.

### **APPLICATION PAGE 9: ENGLISH LANGUAGE PROFICIENCY**

- Please upload English Language Proficiency test and/or TOEFL scores here.

### **APPLICATION PAGE 10: FINANCIAL SUPPORT/BUDGET**

- Any non-Fulbright funding you expect to receive during your grant (sabbatical funding or other paid leave from your university, personal savings, etc.) must be included in the application.
- Please attach supporting documentation as directed by the Fulbright agency in your country of application.

### **APPLICATION PAGE 11: J-1 or J-2 Visa**

- If you have previously entered the United States on a J-1 or J-2 visa, please provide copies of your previous DS-2019(s).

### **APPLICATION PAGE 12: PASSPORT (application page 12)**

- Please upload copies of your current passport.
- If your passport will expire during the duration of the Fulbright NEXUS program, you will need to apply for a new passport.

### **APPLICATION PAGE 13: REFERENCES**

**If you are not requesting that references be submitted electronically (STEP FOUR) with your application, you must upload your recommendation letters here as PDF files.**

- The applicant is responsible for notifying referees of their request for letters and for ensuring those letters are submitted to CIES by the deadline.
- Provide your referees with a copy of your project statement.
- Referees should keep an electronic copy of the letters they submit.
- Do not exceed the indicated number of references (3) required for the award.
- At least one letter of reference **MUST** be from a local or regional stakeholder familiar with the applicant's proposed project and significance for the development of program thematic themes.
- References should be from persons able to evaluate your professional work; the abilities you bring to your project; your ability to adapt; and the merits of the project.
- Do not ask someone for a letter of reference unless the person is well acquainted with your qualifications. A pro forma letter from a well-known scholar, a contact abroad or a prominent government official will carry less weight than a realistic assessment of your abilities from someone who knows you and your work well.
- References must be written in or translated into English.
- Reference letters should be submitted through the online application system. Consult the Fulbright organization in your country of application whether alternative means of submission are acceptable.
- If the applicant is a recent graduate of a doctoral or graduate degree, or early career applicant, one reference should be from the supervisor of the applicant's graduate program.

**Referees should address:**



- How long and in what capacity they have known the applicant.
- The applicant's credentials, potential and record of academic or professional accomplishments.
- Significance of proposal to the NEXUS program themes and NEXUS participating scholars.
- Importance of project to home country and its potential to contribute to Western Hemisphere regional and national development.
- Relevance of applicant's previous research, training, and experience to proposed project.

## **APPLICATION PAGE 14: IDENTIFIED STAKEHOLDERS**

Applicants will be expected to identify local stakeholders from a range of sectors (ie. NGO's, government, private industries) that have a demonstrated commitment to the application of the proposed research projects as potential model solutions to real life challenges.

Identified stakeholders should fall within one of the following NEXUS program themes: 1) Science, Technology and Innovation; 2) Entrepreneurship; and 3) Sustainable Energy.

Scholars will be expected to integrate selected stakeholders into their research as well as have them participate in two of the full group seminar meetings so they actively assist transforming collaborative thinking into tangible recommendations and implementation models at the local and regional level.

Participating stakeholders/implementers will not need oral fluency in English as Spanish and Portuguese interpreters will be made available at plenary meetings.

- Applicants will need to identify two to three stakeholders at the time of application.
- Applicants should explain why they have selected each stakeholder and how they will incorporate each stakeholder into their proposed research.
- Applicants should provide the full name, title and organization name for each identified stakeholder.
- The statement must not exceed 3 pages, single spaced, in 12-point or larger font size.
- The statement should be submitted as a PDF attachment.

## **STEP FOUR: REFERENCES**

- If you would like your references to submit their recommendation letters electronically through the online application, you will need to complete STEP FOUR.
- Complete the registration and select the letter type for the referees you entered on page 2 of the application.
- If you are requesting electronic references, you will not need to upload any reference letters to page 13 of the application.

## **STEP FIVE: APPLICATION INSPECTOR**

- The application inspector report will display incomplete questions and required attachments that are missing. You will be able to provide answers to the incomplete questions and upload missing documents directly on this page.

## **STEP SIX: SUBMIT APPLICATION**

- Enter your electronic signature. When you successfully submit your application you will receive an application receipt email message.